

STANDARD OPERATING PROCEDURE

SP10

TRAFFIC AND PEDESTRIAN MANAGEMENT

ENVIRONMENTAL RISK ACTION PLAN	
Traffic and Pedestrian Management	
Objective	<ul style="list-style-type: none"> To comply with contractual and legislative requirements in relation to the community relations and complaints handling on the various project sites
Legal, Contractual & Other Requirements	<ul style="list-style-type: none"> Contract Specification Traffic Controls at Work Sites RTA Manual AS1742: Traffic Control
Targets	<ul style="list-style-type: none"> Maintain a safe working environment No harm to any member of the public Zero verifiable complaints relating to construction activities.
Responsibilities	<ul style="list-style-type: none"> Site Supervisor are required to ensure that the requirements of this standard operating procedure are implemented Subcontractors are required to ensure that the requirements of this standard operating procedure are implemented for their operations. The Project Manager is responsible for providing updates on the status of the project to the relevant stakeholders.
Controls (means & resources)	<ul style="list-style-type: none"> Erect perimeter fencing to prevent unauthorised access to the work site Establish a safe site access and provide directional, safety and appropriate "No Access" signage. Prevent pedestrian access to the site and maintain access points closed or manned at all times Provide spotters to prevent pedestrian / vehicle access during times of deliveries Oversee and monitor the use of the site access to ensure the safety of pedestrians and the general public Undertake a documented inspection daily to review traffic and pedestrian arrangements Plan and coordinate all deliveries entering and leaving the site Restrict construction vehicles on local roads during peak hours if able Monthly inspections by the Systems Manager to review traffic and pedestrian arrangements.
Timeframe	<ul style="list-style-type: none"> Duration of site works.
Monitoring & Reporting	<ul style="list-style-type: none"> Daily inspections to be recorded on the Daily Site Safety Checklist Doc No: OHS013.14 Complaints to be recorded on form Environmental Incident and Complaint Report ENV026. A register Incident / Accident Register Doc No: OHS052 will be maintained for all incidents or complaints. Systems Management Inspections to be documented on Management Site Safety Inspections Doc No: OHS113.

Proline Building Commercial Pty Ltd

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Review & Evaluation	<ul style="list-style-type: none">In order to ensure this procedure remains effective, it will be reviewed by Senior Management on an annual basis or in the event of a major environmental incident, changes in legislation or if raised by workers concern/s.

Version Control

Date	Version	Owner	Comments
29.03.11	1	Michelle Murphy	For Issue
23.12.13	2	Michelle Murphy	Management Review
18.05.15	3	Michelle Murphy	Management Review
20.08.18	5	Michelle Murphy	ISO Accreditation Review
09.09.19	6	Michelle Murphy	Management Review